

Kentucky Board of Social Work  
Monthly Board Meeting  
September 8<sup>th</sup>, 2025

**Board Members Present:**

Hank Cecil, LCSW  
Cowann Owens, LCSW  
Genesisia Kilgore-Bowling, CSW  
Laura Guffey, LSW  
Sydney Whitaker, LCSW  
Whitney Cassity-Caywood, LCSW

**Staff Present:**

Marc Kelly, Executive Director  
Vanessa Jones, Executive Assistant  
Mark Brengelman, Board Attorney

**Call to Order**

Hank Cecil called the meeting to order at 11:30 a.m. ET.

**Board Minutes:**

August 11, 2025, minutes – a motion was made by Whitney Cassity-Caywood and seconded by Sydney Whitaker to approve the minutes for the August 11<sup>th</sup> meeting. Motion carried by unanimous voice vote.

**Operations Report – August 2025:**

Marc Kelly, Executive Director, reported the following for the operations report:

Applications-30

LSW licenses-7

CSW Licenses-12

LCSW Licenses-5

Renewals-207

Temporary permits-1 clinical and 0 non-clinical

Supervision contracts- 92 approved 3 deferred due to choosing the 3<sup>rd</sup> category option on the contract.

Marc stated to always check the “preapprove” box.

CEU providers and sponsors – 5 approved

Total number of active licenses – 7,970

Marc stated that the total number of licensees is from the current system not the new system and the number will likely increase not month with a more accurate count. Whitney Cassity-Caywood made a motion to accept the Operations report. Cowann Owens seconded. Motion carried by unanimous voice vote.

**Financial Report – August 2025:**

Whitney Cassity-Caywood reported board expenditures and revenues for the month of August 2025 – August income: \$46,130.00; August expenses: \$29,884.95; July fund balance: \$697,646.58.

**Board Members Travel and Per Diem:**

Board members per diem and travel for the today’s (9/8/25) meeting – Whitney Cassity-Caywood made a motion to approve the Board’s per diem and travel for the September 8<sup>th</sup> meeting. Genesisia Kilgore-Bowling seconded. Motion carried by unanimous voice vote.

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Chair, Hank Cecil, travel to the August 25<sup>th</sup> legislative meeting in Louisville – Whitney Cassity-Cawwood made a motion to approve Hank Cecil’s travel for the August 25<sup>th</sup> meeting. Genesisia Kilgore-Bowling seconded. Motion carried by unanimous voice vote.

**Committees**

**Application Committee**

**Laura Guffey, LSW and Genesisia Kilgore-Bowling, CSW**

Applicant 1 – The committee recommends that this applicant’s application be deferred until the next meeting due to needing more clarification. Motion to defer carried by unanimous voice vote.

Applicant 2 – The committee recommends that this applicant’s application be approved to take the master exam. Motion to approve for exam carried by unanimous voice vote.

Applicant 3 – The committee recommends that this applicant’s application be deferred until the next meeting due to needing more information. Motion to defer carried by unanimous voice vote.

Applicant 4 – The committee recommends that this applicant’s application be deferred until the next meeting due to needing more information. Motion to defer carried by unanimous voice vote.

Applicant 5 – The committee recommends that this applicant’s application be deferred until the next meeting due to needing more information. Motion to defer carried by unanimous voice vote.

Applicant 6 – The committee recommends that this applicant’s application be deferred until the next meeting due to needing more information. Motion to defer carried by unanimous voice vote.

**Complaint Committee**

**Whitney Cassity-Caywood, LCSW**

A recommendation and motion were made by the committee to refer **Complaint Nos. 25-48** to the Board investigator for investigation. Motion carried by unanimous voice vote

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-49** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to adopt the settlement agreement on **Complaint No. 25-58**. All parties have signed the agreement. Motion to adopt the settlement agreement carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-61** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-69** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-70** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-74** with a referral to the New York State Social Work Board office as there was insufficient evidence to support the

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initiating complaint, but possible information needed for the New York state board. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-77** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-79** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

**Old Business**

**ASWB updates-** Hank Cecil reported.

Hank shared that the delegate assembly meeting will be held in November in IN. He stated registration is now open and encouraged all to attend. He shared they will be voting on board members and resolutions. It is a good time to learn from other states. Hank was designated as the board's delegate.

Hank shared that the two new board members, Sydney and Cowann, will be attending the new board member training and will share their experience at the October meeting.

**Compact Licensing updates-** Hank Cecil reported.

Hank shared that the Commission held a special meeting Sept 4, 2025 and adopted the Rule on the Exam. Whitney Cassity-Caywood made a motion to adopt the rule on qualifying exam for the compact. Cowann Owens seconded. Motion carried by unanimous voice vote.

Hank asked if the board wanted to conduct a survey of licensees to assess interest in the multistate license for the board's planning. All agreed. Whitney Cassity-Caywood and Genesis Kilgore-Bowling will work on a survey; create the form.

Hank shared that the Commisoshn adopted a vendor for the data system. He shared they are looking for funding as well and they did receive a response from ASWB. He stated they will be meeting with them to discuss establish a formal MOU.

**IT Updates -** Hank Cecil reported.

Hank shared that the next phase is to be completed Oct 6, 2025 ahead of schedule. Licensees will receive emails about activating their accounts. He anticipates all emails to be sent out the end of September and Oct 1, 2025. The system will go live on October 6<sup>th</sup> ahead of schedule working again.

Hank shared they are now working on the complaint system to reduce staff work load.

Marc Kelly reminded all to be patient during this time because staff work in two different systems so delays can be expected. The online supervision contracts are working well and reducing time spent.

**Regulations update** – Hank Cecil reported.

Hank shared that KAR 201 23:075 will be deferred to the October meeting.

Hank shared a draft for KAR 201 23:120 due in June 2026. He asked all to review for a future board meeting.

**2026 Legislation-** Hank Cecil reported.

Hank shared that he and Marc Kelly are still having negotiations and the two key issues are the location of services vs. residency and provisional license.

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Genesia Kilgore-Bowling shared that there is some hesitation on the provisional license for various reasons. She feels this can be discussed at KASWE Sept 25<sup>th</sup> when Hank and Marc will present to the educators and answer questions. There is also a session with students.

Whitney Cassity-Caywood stated she feels there is some miscommunication and wanted to clarify some things. She shared that the board is not trying to infringe on universities; the board just wants to ensure the universities and students have a resource they can use. She stated the board wants students to have opportunities to learn and practice legally. She stated the board wants to work together with all partners. Whitney Cassity-Caywood stated the board wants partners and universities to be involved on writing the regulations and that it will take time to put everything together.

**New Business**

**Staff Evaluations** Hank reported.

Hank stated about staff evaluations. Staff will complete their self-evaluations and send to him the first week of October. He shared the evaluations form with board members to complete.

**2026 Board Meeting Dates** Hank reported.

Hank stated it is time to look at Board meeting dates for 2026. The 2<sup>nd</sup> Monday of each month remains the target date unless needed on a different day of the month for some reason. He stated that the Board retreat is in March. It was suggested to have it in a central area to reduce travel time. He asked all members to check their calendars so this can be discussed at the next board meeting.

**Announcements**

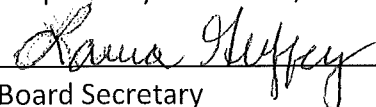
Brenda Rosen shared NASW updates. She shared that the grief group will be held in October. She stated the mental health insurance reform task force is looking at going to the western part of KY. She stated they are going back with RISE to help with the age of marriage in KY. They are continuing to watch that bill and the AI bill from Illinois since it was successful. She stated she is hearing about misconceptions on HB658 and asked the board if they can have a zoom meeting to discuss everything and she recommends passing it without the provisional license.

Hank Cecil stated that he has received compliments about the board staff and what the board is doing. He stated the board will continue to send out email updates and asked all to be patient with the board as it must comply with state IT.

**Adjournment** – Whitney Cassity-Caywood made a motion to adjourn the meeting at 1:01 pm. Seconded by Cowann Owens. Motion carried by unanimous voice vote. Meeting adjourned.

**Next meeting:** Monday, October 13<sup>th</sup>, 2025, at 10:30 am CT/11:30 am ET at the Board office, 125 Holmes Street, Suite 310, Frankfort, KY 40601.

Respectfully submitted,

  
Board Secretary

Board Approved Date: 10/13/2025