

**KENTUCKY BOARD OF SOCIAL WORK
BOARD MEETING MINUTES**

Tuesday, May 14, 2019 | 12:00 pm noon | 125 Holmes Street, Frankfort, Kentucky 40601

Board Members Present:

Anne Adcock, DSW, CSW, Acting Chair
Jene Hedden, LCSW
James Haggie, LSW
Margaret Hazlette, LCSW
Megan Hanser, CSW
Jay Miller, Ph.D., CSW, Chairman, and Lisa Johnson, Citizen Member, were not able to attend.

Staff Present:

Florence Huffman, Executive Director
Lisa Turner, Executive Coordinator
Judy Solomon, Administrative Coordinator

Call to order

Dr. Anne Adcock, Acting Board Chair, called the meeting to order at 12:01 p.m. EST.

Guests

Nicole Bearse, new Board Counsel, was welcomed by the board. Ms. Bearse attended as a guest. Also in attendance was Brenda Rosen, Executive Director of NASW Kentucky.

Consent Agenda (waived)

Approved: A motion was made by Jene Hedden and seconded by James Haggie to approve the minutes of the April 9, 2019 board meeting. The motion carried by unanimous vote.

Executive Director's Report

Florence Huffman, Executive Director

Operations Report – April 1-31, 2019

- 142 New Applications (8 LSW; 107 CSW; 27 LCSW)
- 140 Applications approved (9 Bachelor's exam; 110 Master's exam; 21 Clinical exam)
- 68 Initial licenses issued (5 LSW; 27 CSW; 36 LCSW)
- 132 Online Renewals (12 LSW; 49 CSW; 71 LCSW) / 1 Paper Renewal (0 LSW; 0 CSW; 1 LCSW)
- 6 Reinstatements (2 LSW; 4 CSW; 0 LCSW)
- 9 Paper Miscellaneous (does not include online submissions): *license verification and wall certificate requests; and paper continuing education applications*
- 6 Temporary Permits approved: 2 nonclinical and 3 clinical
- 59 Supervision Contracts approved; 28 contracts deferred

Financial Report – Fiscal Year 18/19

April 1-31, 2019 Revenues and Expenditures

- Sum of Revenues: \$34,776.50
- Sum of Expenditures: \$41,309.79
- Cash Balance: \$421,204.11

Approved: A motion was made by Margaret Hazlette and a second by Jene Hedden to approve board members' travel and per diem for the May 14, 2019 board meeting and the motion carried by unanimous voice.

Committees

Complaint Committee

Dr. Anne Adcock, CSW; Jene Hedden, LCSW

Approved: A recommendation was made by the committee to offer an Agreed Order for case no. 18-28 with the following terms: obtain a Kentucky Certified Social Worker license, secure an approved supervision contract, and submit to the board quarterly reports from the supervisor for a period of one year. The motion carried by unanimous vote.

Approved: A recommendation was made by the committee to dismiss case no. 18-29. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 18-40. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 19-11. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Assurance of Voluntary Compliance for case no. 19-14. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 19-16. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to open an investigation for case no. 19-17. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Assurance of Voluntary Compliance for case no. 19-19. The motion carried by unanimous voice.

Application Committee

James Haggie, LSW

Approved: A recommendation was made by the committee and a second by Jene Hedden to deny the request from N.B. to approve their application but can reapply upon evidence of mental stability. The motion carried by unanimous vote.

Approved: A recommendation was made by the committee and a second by Jene Hedden to approve the application for a Kentucky license to C.B.P. The motion carried by unanimous vote.

Approved: A recommendation was made by the committee and a second by Jene Hedden to approve applicant R.S. to sit for the Master's exam. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee and a second by Jene Hedden to approve applicant A.W.P. to sit for the Master's exam. The motion carried by unanimous voice.

Supervision Committee

No report for today's meeting.

Margaret Hazlette, LCSW and Megan Hanser CSW

Old Business

Dr. Anne Adcock, CSW, Acting Board Chair

Administrative Regulations

- The new KAR for the complaint procedure that was filed with LRC is deferred, pending review by board counsel.
- 201 KAR 23:015 amendment to temporary permit is also pending review by board counsel.

Directors and Officers Liability Insurance

Approved: A motion was made by Margaret Hazlette and a second by Jene Hedden to approve the purchase of the Directors and Officers Insurance Policy that includes Directors and Officers Liability, Employment Practices Liability, and Third Party Liability coverage from Socius Insurance Services. The motion carried by unanimous voice.

New Business

Dr. Anne Adcock, CSW, Acting Board Chair

- Jene Hedden reported that the ASWB New Board Member Training was excellent. He emphasized how important the role of regulator versus social worker is when serving on the board. He recommended all new board members should attend. Mr. Hedden created a power point presentation for other board members to learn what was covered in the training.
- HB 323 amends KRS 12.245 (and of particular interest) that a member of the U.S. military, Reserves, or National Guard, or their spouse, a veteran or their spouse to be issued a license within 30 days of receipt of a complete application unless, among other things, the board can show substantive evidence of significant statutory deficiency in the training, education, or experience which could cause a health or safety risk to the public.
- The board received a determination of 100% compliance from 1/1/2016 through 12/31/2017 for the reporting requirement from the National Practitioners Databank who receives the disciplinary action reports from KBSW to the ASWB.
- Renewal of ASWB Membership

Approved: A motion was made by Margaret Hazlette and a second by Jene Hedden to approve the Letter of Agreement to renew board membership with the ASWB. The motion carried by unanimous voice.

The next board meeting will be held on June 11, 2019 at the Board office beginning at 12:00 p.m. EST.

Adjournment

Approved: A motion was made by James Haggie and a second by Jene Hedden to adjourn the meeting at 1:40 p.m. The motion carried by unanimous voice.

Respectfully submitted,



Jay Miller, Ph.D., CSW, Chairman,