

**KENTUCKY BOARD OF SOCIAL WORK
BOARD MEETING MINUTES**

Tuesday, August 11, 2020 | 11:30 a.m. ET

The board meeting was held virtually by Zoom, in accordance with Gov. Beshear’s EO 2020-243 - Social Distancing. The meeting link was posted at bsw.ky.gov.

Board Members Present:

Jay Miller, Ph.D., CSW, Chair
Anne Adcock, DSW, CSW, Vice Chair
Jene Hedden, LCSW
James Haggie, LSW
Megan Hanser, CSW
Whitney Cassity-Caywood, Ph.D., LCSW
Lisa Johnson, Consumer Member, did not attend.

Staff Present:

Florence Huffman, Executive Director
Lisa Turner, Executive Coordinator

Call to order

Dr. Jay Miller, Board Chairman, called the meeting to order at 11:33 a.m. ET, and welcomed board members, staff and guests in attendance by Zoom. Pursuant to KRS 61.815(1), Dr. Miller gave notice that the board would go into closed session later in the meeting as authorized by KRS 61.810(1)(f).

Guests

Approximately 38 guests attended virtually by Zoom.

Consent Agenda

Executive Director’s Report, Florence Huffman, Executive Director

Operations Report – August 2020, see details in the report.

Financial Report – Fiscal Year 2020/2021

July 2020:

- Sum of Revenues: \$39,386
- Sum of Expenditures: \$50,805 (Note: June 15-30 payroll was paid with new FY funds on July 1 per Governor’s order, thus escalating this figure for July 2020 expenses.)
- Ending Cash Balance: \$375,903
- Annual Budget: \$370,600

Regular Business

Board Minutes: A motion was made by Jene Hedden, seconded by James Haggie to approve the minutes of the July 14, 2020 board meeting. The motion carried by unanimous voice, none opposed, no abstentions.

Per Diem Compensation: A motion was made by Anne Adcock, and seconded by James Haggie, to approve payment of the total per diem compensation for board members in attendance at regularly scheduled and special-called meetings from March to July 2020. The motion carried by unanimous voice, none opposed, no abstentions.

Committees

Complaint Committee

No report today.

Jay Miller, CSW; Anne Adcock, CSW; and Jene Hedden, LCSW

Application Committee

James Haggie, LSW; and Megan Hanser, CSW

Mr. Haggie reported that the committee reviewed the record of applicants with prior criminal convictions, and made the following recommendations:

1. A.K. – Applicant for CSW (prior convictions)
 - i. Recommendation from committee: APPROVE application ON CONDITION
 - ii. One piece of documentation showing full pardon – will be delivered today.
 - iii. Vote: aye, no opposed, no noted abstentions
2. M.L. – Applicant for CSW (prior convictions)
 - i. Recommendation from committee: APPROVE application
 - ii. Vote: aye, no opposed, no noted abstentions
3. A.B. – Applicant for CSW (prior convictions) APPROVE application
 - i. Vote: aye, no opposed, no noted abstentions
4. N.H. – Applicant for CSW (prior convictions) APPROVE application
 - i. Vote: aye, no opposed, no noted abstentions

Old Business

Dr. Jay Miller, CSW, Board Chairman

Proposed amendment to 201 KAR 23:070 qualifying experience for clinical social work supervision.

Dr. Jay Miller stated that based upon inordinate amount of feedback, the opinions about supervision hours appeared to cut along licensing lines. He added that the conversations were interesting related to rationale of keeping 200 hours, and added that board was interested in the active quality of supervision. Dr. Miller stated that the board will consider a regulatory change that went from 200 to approximately 150 required hours of supervision over the 2-years of supervised practice experience, and added that the proposed 12 hours of CEs for supervisor may be reduced to an initial 6-hour block with 3 hours per renewal thereafter. Board members Jene Hedden and Dr. Anne Adcock commented that generally the board is not involved in providing CE courses, rather acting to have direct influence in that training. Board member James Haggie commented that 150 hours seems to be a lot, and the board's drive is quality over quantity. He added that he would consider the hours at more like 125, and commented on the arbitrary nature of how the hours got to be 200. Dr. Miller agreed that there was no evidence that 200 hours puts Kentucky in a better space clinically; he added that 150 may be high, but would be responsive to broader number of licensees; and concluded that the virtual public hearing was impactful, and the board is choosing to listen, and wants to hear opinions.

Board member Dr. Whitney Cassity-Caywood commented that it's a big problem to find licensed practitioners in our rural areas and it's pragmatic to increase practitioners in the state. She said she was concerned about the costs associated with supervision, and observed that fewer employers offer paid supervision as part of employment benefits. Board member Megan Hanser agreed with Dr. Cassity-Caywood and stated that a standardized approach would be better, and commented on the variance in the quality of supervision (and added that she wished everyone had the quality of her supervisor). Dr. Miller commented that the board was offered a unique opportunity to assess the policy change and to address the huge swath of the state with no resources for mental health. Dr. Adcock added that she was a proponent of the proposed 1-hour CE for CSWs before entering supervision and stated her wish that the board construct the template for that training. Dr. Miller stated he was opposed to the board promulgating and offering a CE – as the regulating entity, the board should not do that; however, he commented that he would advocate that the board offer the course for free. Various guests added comments including Jennifer Kendrick, with the KY Clinical Society, regarding the 12 vs. 6 hours of CE for supervisory training. Dr. Miller

remarked about subsequent training. In addition, comments were made that group supervision was an important aspect of the process, and learning from peers was positive element of group supervision. Brenda Rosen, NASW-KY added that the supervisor's evaluation or assessment affirms that the CSW supervisee is ready to take the exam and become licensed to practice independently. No action was taken.

Complaint for Declaratory Judgment

No update: Briefs from both parties have been filed and we are awaiting the Judge's decision (or the Judge may issue an order for oral arguments).

Medicaid Regulations / State Licensure

Stakeholders including representatives NASW-KY, the KY Children's Alliance, and KY Association of Health Care Facilities/KY Center for Assisted Living will convene to discuss and arrive at consensus on the questions to be presented in the request for an Attorney General's opinion.

New Business

Dr. Jay Miller, CSW, Board Chairman

At 12:20 p.m., the board left the public Zoom meeting to go into closed session. Dr. Miller invited the guests to remain on the virtual Zoom call while the board members excused themselves. The board members returned to the public Zoom meeting at 1:30 p.m.

1. **RFP for Legal Services:** Jene Hedden asked about the amount of the 2-year contract and there was discussion regarding the increase in complaints per year, with a rise in the complexity in the nature of the cases. On motion of Jene Hedden, seconded by James Haggie the board approved submission of the RFP for Legal Services in the amount of \$36,000 for a 2-year contract; none opposed and no abstentions.
2. **Strategic Procurement Request (SPR1) / Request for Bid Process (RFB) – IT Procurement** for new online licensure and application management system. Ms. Huffman described the finance process for exploring a new online database and licensure system to manage workflow of applications and approval for the exam along with other processes that could be converted from paper to an online format. Per the regulations, COT must be involved in this finance process for IT related services. A motion was made by Dr. Anne Adcock to move forward with the process associated with this request and explore options, seconded by Dr. Whitney Cassity-Caywood, the by unanimous vote; none opposed and no abstentions.

Announcements

Dr. Miller announced the board will announce two Listening Sessions before the next board meeting to gather more feedback from the social work licensees and decide upon final language at the Sept. 8, 2020 board meeting.

Adjournment

Approved: A motion was made by Jene Hedden, and seconded by Megan Hanser to adjourn the meeting at 1:50 p.m. The motion carried by unanimous voice.

Respectfully submitted,

/s/ Jay Miller

J. Jay Miller, PhD., CSW, Chairman