

## Official Verification of Licensure to Another State Board

Requesting an Official Verification Digitally:

**Step 1.** Visit our home page at [bsw.ky.gov](http://bsw.ky.gov).

**Step 2.** Locate the **License Verification Box**.

**Step 3.** Click on the **SEARCH NOW** Button.

**Step 4.** Type **ONLY ONE** of the following:

License Number *or* Last Name *or* Last 4 of SSN.

**Step 5.** Type security text in box  
or check "I am not a robot"

**Step 6.** Click **SEARCH** button.



Choose a search option to begin

License Number

Last Name

Last 4 of SSN

ROAD  

Type the text  

[Privacy & Terms](#)

**Step 7.** Click on the **Details** button of the social worker(s) credentials of who you're searching.

**Step 8.** Click the link **Purchase Digital Certification of License** under the license details information.

### Search Results

To view the social worker's credentials click the details button.

[START ANOTHER SEARCH](#)

Items Per Page 10 ▾

| License Number | First Name | Middle Name | Last Name |
|----------------|------------|-------------|-----------|
|                |            |             |           |

### License Details

Kentucky Board of Social Work  
43-44 Fountain Place  
Frankfort, KY 40601

[START ANOTHER SEARCH](#) [BACK TO SEARCH RESULTS](#)

#### Details

License Number  
License Type  
First Name  
Last Name  
Date of Issuance  
Expiration Date  
Status  
Disciplined

[Purchase Digital Certification of License](#)

**Step 9.** Select Method of Payment

**Step 10.** Last page will prompt you to **download a PDF** of the digital verification. Save this on your computer.

**Step 11.** Go to the "Contact Us" link on our website at the bottom of the home page and Email the PDF. Copy [Pam.Brookman@ky.gov](mailto:Pam.Brookman@ky.gov) on the email.

### **Request an Official Verification by Mail**

**Step 1.** Print the verification form from the state requesting licensure. If the state does not have a form for our board to complete, then create a letter requesting the information.

**Step 2.** Write a check or money order in the amount of \$25, payable to the KY State Treasurer.

**Step 3.** Mail the form/letter and check/money order to our office at 125 Holmes Street, Suite 310, Frankfort, KY 40601.